


File Message Help Acrobat Tell me what you want to do

Delete Archive Move Reply Reply All Forward Fiscal Notes Mark Unread Find Read Aloud Zoom

New Package Is Waiting

 State Office of Administrative Hearings Secure File Transfers <noreply@moveitcloud.com>
To

Reply Reply All Forward

Thu 2/24/2022 8:28 AM

Follow up. Start by Thursday, February 24, 2022. Due by Thursday, February 24, 2022.
If there are problems with how this message is displayed, click here to view it in a web browser.

New Files Request Notification**<You will receive an email invitation from SOAH to upload files**

Welcome to State Office of Administrative Hearings! A new file(s) request has been posted for you.

Subject: Sample File Request from MoveIt

You will be required to supply credentials in order to sign on and transfer your file(s). These credentials will be provided to you either by the request originator or by way of another email notification.

If site policy requires it, at sign on you will be guided through additional steps to secure your account.

Please use the following URL and your username/password to login and initiate the file transfer. You will also be given the opportunity to compose a secure reply to this file request message.

<https://soahtexas.moveitcloud.com/human.aspx?OrgID=3466&Arg12=message&Arg06=842269320&Arg08=s23nxmr783g58bsb>**<Click the link to go to the invitation in your MOVEit inbox**Regards,
State Office of Administrative Hearings Secure File Transfers

Step 2 – You will be asked to login with your Username and Password that you created. Click Sign On.



Username

Password

[Forgot Password?](#)

Security Notice
WARNING! You are accessing a secured resource used by the Texas State Office of Administrative Hearings (SOAH) for authorized users only. SOAH

Sign On

< Enter your username

< Enter your password

✓ Welcome to SOAH's Secure File Transfer System!

Packages

This is what your MOVEit inbox looks like

My Mailboxes ▸ [Inbox](#)

Go to... ▾

[Send Package](#) [Manage Contacts](#)

Subject	Classification	Files	Size	From	Date/Time
 Sample File Request from MoveIt	Non-Confidential	-	1 KB	SOAH ALR Legal Secretary	2/24/2022 2:27:41 PM

[Return to Mailboxes](#)

Click on the File Request message to upload your files.

Files request from SOAH ALR Legal Secretary

Delete Reply Reply All Forward Mark As New

To: [Redacted]
From: SOAH ALR Legal Secretary at 2/24/2022 2:27:41 PM
Subject: Sample File Request from Movelt
Mailbox:
My Mailboxes > Inbox
Will Expire: in 19.8 days
Classification: Non-Confidential

Here is a request to upload a file.

Delete ~~Reply~~ Reply All Forward Mark As New Move to: /Sent Move

View Package History - View Print Friendly

Return to Mailbox

Click "Reply All" to ensure that all parties copied on your message will receive copies of the files/exhibits that you upload.

If you click "Reply" then only SOAH will receive your files.

New Package


Send Preview Check Recipients Cancel

To: SOAH ALR Legal Secretary
[Show Cc/Bcc](#) [Manage Contacts...](#)

Subject: RE: Sample File Request from MoveIt











Classification: Select a classification label ▾

Files:

 Drop files to upload or use [Upload Files](#) dialog.

<Drag and drop the files you want to upload here, or click Upload Files to select the files you want to upload

Total: 0 B

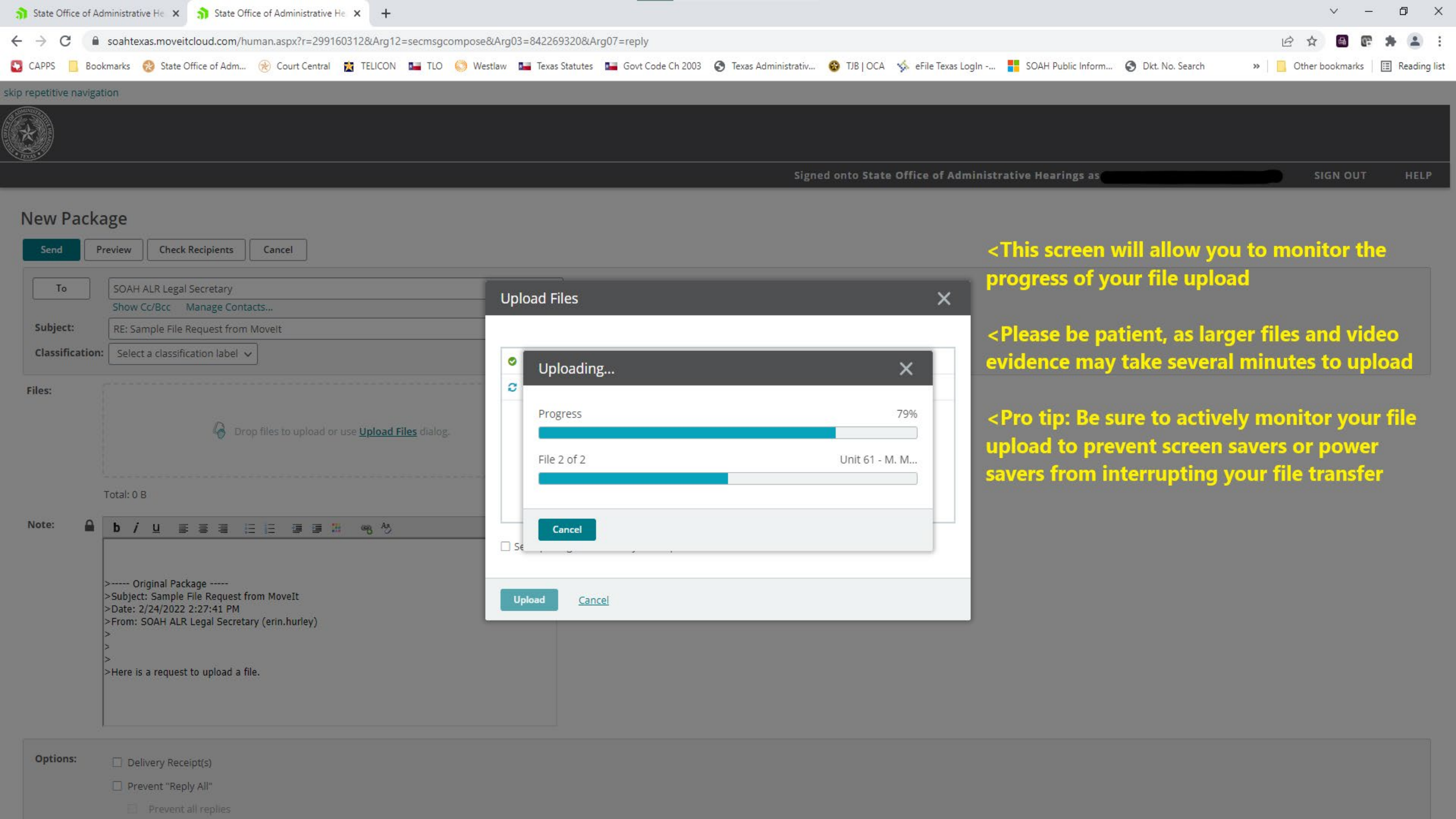
Note:  **b** / u         

```
>----- Original Package -----  
>Subject: Sample File Request from MoveIt  
>Date: 2/24/2022 2:27:41 PM  
>From: SOAH ALR Legal Secretary  
>  
>  
>  
>Here is a request to upload a file.
```

Options:

- Delivery Receipt(s)
- Prevent "Reply All"
 - Prevent all replies
- Downloads limited to 10 per file
- Package will expire after 20 days

Send Preview Check Recipients Cancel



New Package

Send Preview Check Recipients Cancel

To: SOAH ALR Legal Secretary
Show Cc/Bcc Manage Contacts...
Subject: RE: Sample File Request from MoveIt
Classification: Select a classification label

Files: Drop files to upload or use [Upload Files](#) dialog.

Total: 0 B

Note: **b** / u [Rich Text Editor Icons]
>----- Original Package -----
>Subject: Sample File Request from MoveIt
>Date: 2/24/2022 2:27:41 PM
>From: SOAH ALR Legal Secretary (erin.hurley)
>
>
>
>Here is a request to upload a file.

Options:
 Delivery Receipt(s)
 Prevent "Reply All"
 Prevent all replies

Upload Files

Uploading...

Progress 79%

File 2 of 2 Unit 61 - M. M...

Cancel

Upload Cancel

<This screen will allow you to monitor the progress of your file upload
<Please be patient, as larger files and video evidence may take several minutes to upload
<Pro tip: Be sure to actively monitor your file upload to prevent screen savers or power savers from interrupting your file transfer

New Package

Send Preview Check Recipients Cancel

To: SOAH ALR Legal Secretary
[Show Cc/Bcc](#) [Manage Contacts...](#)

Subject: RE: Sample File Request from MoveIt

Classification: Select a classification label

Files:

Drop files to upload or use [Upload Files](#) dialog.

Unit 61 - M. .mp4	✓	1.1 GB	✕
Unit 61 (Panoramic) - M .mp4	✓	1.4 GB	✕

Total: 2.4 GB

Note:

b / **u** [List Icons]

>----- Original Package -----
>Subject: Sample File Request from [MoveIt](#)
>Date: 2/24/2022 2:27:41 PM
>From: SOAH ALR Legal Secretary
>
>
>
>Here is a request to upload a file.

Options:

- Delivery Receipt(s)
- Prevent "Reply All"
 - Prevent all replies
- Downloads limited to 10 per file
- Package will expire after 20 days

Send Preview Check Recipients Cancel

After your files are successfully uploaded, you will be returned to the message screen

Package must have a valid classification type.

Before you can send your "package" to SOAH, you must select a security level classification for the files you are transmitting.

New Package

Send Preview Check Recipients Cancel

To: SOAH ALR Legal Secretary

Show Cc/Bcc Manage Contacts...

Subject: RE: Sample File Request from MoveIt

Classification: Confidential
Non-Confidential
Confidential

Files:

Unit 61 - M. ... mp4	✓	1.1 GB	✕
Unit 61 (Panoramic) - M. ... mp4	✓	1.4 GB	✕

<Select your security classification as either "Non-Confidential" or "Confidential" as appropriate for the type of information you are sending.

For more information on Confidential Cases and Information at SOAH, please see <https://www.soah.texas.gov/guide-confidential-cases-and-information-soah>

Note: **b / u**

These are the files that uploaded.

>----- Original Package -----
>Subject: Sample File Request from MoveIt
>Date: 2/24/2022 2:27:41 PM
>From: SOAH ALR Legal Secretary (erin.hurley)
>
>
>Here is a request to upload a file.

<You may choose to provide a message or other information to SOAH here.

****At a minimum, please provide the SOAH Docket Number associated with the files you are transferring and a contact telephone number or email address where you can be reached if there are questions.**

Options:

- Delivery Receipt(s)
- Prevent "Reply All"
- Prevent all replies
- Downloads limited to 10 per file

Preview of Package

Send Edit

<Click send when ready to transfer files

To: SOAH ALR Legal Secretary
From: [redacted] at 2/24/2022 8:31:55 PM
Subject: RE: Sample File Request from MoveIt

These are the files

>----- Original Package -----
>Subject: Sample File Request from MoveIt
>Date: 2/24/2022 2:27:41 PM
>From: SOAH ALR Legal Secretary
>
>
>Here is a request to upload a file.

Files:
Unit 61 - M .mp4 (1.1 GB)
Unit 61 (Panoramic) - M .mp4 (1.4 GB)
Total: 2.4 GB

Send Edit

✓ Sent package with ID '842324644' OK.


Packages

Congratulations -- your package is sent!

My Packages

 [Inbox](#) (1 Total)

 [Sample File Request from Movelt](#) (from SOAH ALR Legal Secretary at 2/24/2022 2:27:41 PM)


 [Sent](#) (1 Total)

Package Mailboxes

 [View All Mailboxes](#)

Package Actions

[Send Package](#)

 [Manage Contacts](#)