

Witness Fee/Mileage Calculation Sheet

Witness Fee:

\$10.00

Plus-

Mileage: <http://ecpa.cpa.state.tx.us/mileage/Mileage.jsp>

From: _____

To: _____

_____ **miles (one-way)**

If this one-way distance is 12.5 miles or less, no mileage reimbursement is required. Enter "0" for mileage reimbursement. The \$10 witness fee, however, is still required.

If the one-way distance is more than 12.5 miles, mileage reimbursement is required. Multiply the one-way trip reimbursement by two to calculate the round-trip reimbursement.

\$ _____ X 2 = \$ _____
One-way reimbursement Round-trip reimbursement

Total witness reimbursement:

\$10 plus \$ _____ = \$ _____
Mileage reimbursement Total witness reimbursement

Check or money order must be payable to the witness.