

**Standing Order Regarding
All Administrative License Revocation (ALR) Hearings
Scheduled for In-Person Hearings
On or After October 1, 2020**

On October 1, 2020, the Chief Administrative Law Judge of the State Office of Administrative Hearings (SOAH) issued an Emergency Order regarding SOAH's response to COVID-19.

- 1. Remote Hearings** - Pursuant to the Emergency Order, it is ORDERED that for in-person hearings set for October 1, 2020, and thereafter, SOAH ALJs may allow or require proceedings and appearances to be by telephone or videoconference.

If a party requests a continuance or otherwise does not consent to a remote hearing, they must file a motion for continuance or an objection addressing why the use of remote technologies is not feasible or in the interest of justice. If the proceeding is set as a videoconference, the motion or objection must establish good cause for setting an in-person hearing.

Continuances that result in unreasonable or unnecessary delay or objections based on an attorney's preferred style of advocacy or unfamiliarity with remote hearings practice will not be considered good cause to set a live hearing.

A limited number of in-person ALR hearings may be scheduled for hearing locations where the civil district courts have resumed similar non-essential in-person proceedings.

- 2. Filing Procedures**

Pleadings and exhibits must be filed electronically using fax technologies. Parties may not submit documents for multiple hearings in a single transmission.

If the document is an exhibit, it must be submitted separately from pleadings or other filings, unless the exhibit is attached as a necessary supporting document to the pleading. Additionally, all exhibits should be pre-filed at least two days before the hearing.

If the document is a motion, the motion must be submitted separately from pleadings or other filings.

Parties must use the following fax numbers to submit documents to SOAH.

Austin:	(512) 475-4994
Corpus Christi	(361) 884-5023
Dallas	(214) 962-3266
El Paso	(915) 834-5657
Fort Worth	(817) 377-3706
Houston	(346) 272-5344
Lubbock	(806) 792-0149
San Antonio	(210) 308-6854 and (210) 308-6839

This order supersedes SOAH's prior Standing Order of July 1, 2020 regarding ALR hearings.

SIGNED: October 1, 2020.



KERRIE JO QUALTROUGH
ADMINISTRATIVE LAW JUDGE
STATE OFFICE OF ADMINISTRATIVE HEARINGS